

## YOU HAVE NEVER ENROLLED IN KROGER COMMUNITY REWARDS:

You must have a Kroger Plus Card. These are available at the customer service desk of any Kroger.

Clear Mountain's NPO # is: QW529 (as of August 2018)



Go to [www.krogercommunityrewards.com](http://www.krogercommunityrewards.com)

Click **"Enroll"**

1. **"Sign up today"** (to the right)
2. Enter your zip code and click **"Search"**
3. Click on the arrow to display the list of stores in your zip code and highlight your preferred store.
4. Enter your email and password
5. Click **"Next"**
6. Key in your Kroger Plus Card Number (If it says that this card has already been used, call the number on the back of your card)
7. Enter the security code (from the box above it)
8. Enter in your contact information.
9. Click on **"next"**
10. Verify your account information is correct. Check box for agreement of terms and conditions and click **"complete information"**
11. Kroger will send an email that you entered earlier in the process. (This can take up to 10 minutes)
12. Open the email that Kroger sent. Read the email and either click on the link within the email or copy and paste it into your browser.
13. Sign in: click in the **"Click here"** button and then type in your email and password.
14. Under Kroger Community Rewards Section at right, click **"Edit Kroger Community Rewards Information."**
15. Find your organization by typing in your organization's NPO number
16. Click on the organization name that you want. Please make sure that you click on the circle to the left of your organization so that it becomes highlighted.
17. Click on **"Save Changes"**
18. Scroll over the page and make sure all information is accurate.

(Annual re-enrollment is not required)